



Zephyr Point Presbyterian Conference Center Conference Rules and Procedures

We welcome you to Zephyr Point and hope you enjoy this “place apart”. As you embark on activities that nourish your soul, observation of the following will help to make everyone’s experience here a positive one. Please share this information with your group, and provide them with a site map to become familiar with the grounds.

Parking:

- Please park in one of the entry parking lots after unloading your car.
- **Do not park in fire lanes, pullouts and delivery areas.** Violators will be towed at owner’s expense.

Restrooms:

- Public restrooms are located outside the dining rooms in Tallac and Tahoe Centers.
- There is a restroom adjacent to the main office.

Site Rules & Guidelines:

- Check-in time is 3 pm. Check-out time is 11am.
- Smoking is not permitted inside any of the Zephyr Point facilities. Smoking is allowed only in designated outside areas (containers are provided in designated locations). There is a significant fee for non-compliance to the smoking policy to cover the cost of restoring to a smoke-free condition.
- Guests may **not** bring pets onto the grounds.
- Alcoholic beverages are not permitted in the conference facilities or on the grounds.
- Barbeques at cabins are provided for charcoal cooking only. Do not use them to burn wood, as it burns hotter, can damage barbeque, and cause an uncontrolled fire. Lake Tahoe is a high fire danger area.
- **Quiet time** is strictly observed between the hours of **10:30pm and 7:30am**.
- Beach and pier close nightly at 10:00pm, and Sunday morning until after worship (11am).
- Be aware that your group may not be the only one using the facility. Monitor the volume of speaker systems and noise levels in all meeting rooms and guest areas so that your activities will not interfere with another worship group or program. Remember sound carries here!

Telephones and Messages:

- There is a courtesy phone in the lobby of the Tallac Center. This phone allows calls to the office, local numbers, or 911. You may make credit card calls using 800 number access. A pay phone is outside the main office.
- The **Conference Office** number is **(775) 588-0840**. For **after office hours emergencies** call **(775) 690-4281**.
- Incoming messages will be posted on the bulletin boards at the entry to the dining rooms of Tallac and Tahoe Centers. For those not participating in meal service, messages may be found on the Bulletin Board in the main reception area of the Office.

Meals:

- For groups that have arranged for meal service, meals are served cafeteria style in the Tahoe and Tallac Center dining rooms. **Please be prompt at scheduled meal times.** Serving lines are open for about 20 minutes. An adult should accompany children under 10 through the serving line. Please return your used dishes to the dish drop and wipe tables when finished. Coffee is available by 7:00am.

Departure:

- **For Tallac and Tahoe Centers**, please drop your key in the key drop box at the entrance to the building.
- **All others**, please drop your keys off at the main office key drop. See the instructions for your individual facilities for check-out procedures.

Office Hours: Open 8:30 to 12:00 and 1:00 to 5:00 Monday through Saturday.

Emergencies:

Barton Hospital: (530) 541-3420 (8 miles from ZP in South Lake Tahoe)

- Turn right out of driveway onto Hwy 50. Go southwest approximately 8 miles - turn left at 3rd Ave. and follow road to hospital.

Stateline Medical Center: (775) 588-3561 (8:00 a.m. to 6:00 p.m.)

- Turn right out of driveway onto Hwy 50, approximately 4 miles south. At 3rd stoplight turn left at Kahle Dr., turn right into the parking lot - approximately one block from road.)

Thank you for coming. If there is anything we can do to make your stay more comfortable or enjoyable, please ask!